

Shelby County Probation Department

407 South Harrison Street Room 303 Shelbyville, IN 46176

(317)392-6490 (317)392-6307- Fax



Dear Parent, Guardian or Custodian:

Attached you will find an information sheet that must be completed to initiate the official proceedings in having your child declared incorrigible. The form itself is very simple in terms of the information requested and you should have no difficulty in providing this information. We understand that this is a very difficult process for most, if not all, parents or guardians to undertake. However, if you honestly feel that all efforts have been exhausted in attempting to have your child's behavior conform to desired standards, this process may and should be the last alternative.

Once this form has been completed, you will need to submit it to the Shelby County Probation Department at the address listed above. Once this document has been received, a Juvenile Probation Officer will contact you and your child by written correspondence. An appointment for a Preliminary Inquiry will be scheduled wherein the Probation Officer will conduct an in-depth interview with you and your child. Once this appointment has been completed, the Officer will consult the Shelby County Prosecutor's Office for appropriate follow up measures. **Please understand that the Officer will contact you concerning potential action in this case.** Should your child's behavior place you or others in fear for individual safety, please contact your local law enforcement agency.

STATE OF INDIANA
SHELBY SUPERIOR COURT NO. 1

IN THE MATTER OF:

CAUSE NO: 73D01-_____

A CHILD ALLEGED TO BE
A DELINQUENT CHILD

INTAKE INFORMATION FOR DELINQUENCY
I.C. 31-37-2-4

To the Probation Officer of the Shelby Superior Court Number 1:

The undersigned hereby informs the Court that:

_____ NAME	_____ AGE	_____ DATE OF BIRTH	_____ SEX
_____ HOME ADDRESS	_____ PHONE		_____ SCHOOL

Whose parents are : **FATHER:** _____
Name Address
MOTHER: _____
Name Address

or whose guardian or custodian is:

Name Address

He/She is a delinquent child in that:

The undersigned requests that the Probation Officer of said Court make a Preliminary Inquiry to determine whether the interests of the public or the child require further action.

DATED: _____

Signature

Relationship to Child

Address

Witness to signature (Optional)
